



WESTWOOD CHURCH BELMONT DRIVE EAST KILBRIDE

CERTIFICATE OF ASBESTOS SURVEY



This is to confirm that a **Management Survey** has been completed and recorded for the above site and associated building(s) in accordance with **Regulation 4 of CAR (Control of Asbestos Regulations) 2012**. Where appropriate, Asbestos Remedial actions have been recommended for implementation by the "Duty Holder". **Please refer to the Asbestos Register (Ref: ABS 09289) prior to undertaking any works on the above building(s).**

Signed:

A handwritten signature in black ink, appearing to read 'C. McCartney'.

COLIN MCCARTNEY
MANAGING DIRECTOR

Date: 2nd February 2017

Guidance Document for Hamilton Presbytery Church Property Conveners

This document has been prepared to help you get a quick and easy approval at attestation time. If you follow the guide lines it will ensure that your Property Documentation meets the requirements for attestation. You can use the boxes at the end of each item as a check list by ticking them.

1. You should be using the complete Property Register issued by the General Trustees, if you do not have a copy you will find it on the Church of Scotland website under the following reference: http://www.churchofscotland.org.uk/resources/building_and_property_resources#propertyregister where it can be downloaded. ☒
2. This document should be completed annually and should be duly signed and dated by the Session or Board on the appropriate page. ☒
3. If applicable, please ensure that the Manse Condition Schedule is duly signed and dated by the Session or Board on the appropriate page. If you do not have a copy you will find it on the Church of Scotland website under the following reference: http://www.churchofscotland.org.uk/resources/building_and_property_resources#propertyregister where it can be downloaded. ☒
4. At attestation time if the Manse Condition Schedule is available electronically, could you please forward a copy to the Presbytery Property Convener at: w.c.calder@btinternet.com. If it is not available electronically, then please bring an additional hard copy, i.e. two copies. Again if you do not have a copy of the document it can be downloaded from the same source as the Property Register above. ☒
5. Copies of the current Insurance Schedule should be included in the package. ☒
6. A Safe Buildings Risk Assessment, which should include an Asbestos Register and Fire Risk Assessment should be included in the package. For guidance please use the Health and Safety Toolkit issued to you by the General Trustees. ☒
7. The EICR 5 year certificate(s) for the hard wiring check should be included (if it is still valid it is perfectly OK to remove the certificate(s) from a previous year into the current year). ☐
8. If applicable a Gas Testing Certificate should be included in the package. ☒
9. If applicable a Fire Equipment Test Certificate should be included in the package. ☐

Note:

If you include this completed form with your records it will assist in speeding up the checking process.

- 1) Insurance schedule ✓
 - 2) Fire Risk assessment ✓
 - 3) EICR for church ✓
 - 4) make Gas fire needs serviced ✓
- Gas Safety Cert available for manse. ✓
Asbestos Register available. ✓
Gas Safety Cert available for church ✓
Fire Risk assessment available. ✓